

QUALITY IMPROVEMENT STEP	PLAN
What is your planned change?	Increase flu vaccination rates in patients with diabetes by 20% from the previous year.
What is the timeline for implementing the PDSA?	January to March
Who is going to implement the change (e.g., physician A, nurse B, medical assistant C) and what exactly will each individual do?	Dr. Jones and her nurse Ms. Smith will implement the project. Ms. Smith will identify patients with diabetes while rooming the patient while reviewing their chart and will ask the patient if they had a flu shot this season. If the answer is no, Ms. Smith will note that Dr. Jones has recommended that they get the vaccine today and that Ms. Smith will be giving it after preparing the patient for the physician visit. If the patient expresses concern, Ms. Smith will alert Dr. Jones who will ask the patient their reasons and discuss the importance of the flu vaccine, especially in patients with diabetes. Ms. Smith will provide patient educational materials for those who refuse the vaccine.
Which patients will be involved (e.g., all patients seen by Dr. A over the time course of the PDSA)?	All patients with diabetes with scheduled visits during the months of January to March.
How will you measure the change?	Ms. Smith will have a report run weekly for flu vaccine rates among patients with diabetes.
How will you report information about the PDSA to the team (e.g., weekly morning meeting; post a run chart in the staff room)? To the whole practice (e.g., host a lunch to present the plan to the practice staff)?	Dr. Jones and Ms. Smith will review the data each week, construct a run chart, and consider the reasons for the results. They will communicate their results at the weekly staff meetings.